

## REQUEST FOR PROPOSALS (RFP)

RFP NUMBER: SVC- 06-046  
ISSUE DATE: February 10, 2006  
TITLE: Child Abuse and Neglect Prevention Program  
COMMODITY CODE: 952-17  
LOCATION: Statewide  
INITIAL CONTRACT PERIOD: July 1, 2006 - June 30, 2007  
PROPOSAL DUE DATE AND TIME: **March 30, 2006 (5:00 p.m.)**

ISSUING AGENCY: Commonwealth of Virginia  
Department of Social Services  
Division of Service Programs  
Child Protective Services, 4<sup>th</sup> Floor  
7 North Eighth Street  
Richmond, Virginia 23219-3301

Sealed proposals for furnishing the services described herein will be received subject to the conditions cited herein until the Proposal Due Date and Time shown above. **PROPOSALS RECEIVED AFTER THAT TIME WILL BE RETURNED WITHOUT CONSIDERATION.** Send or hand deliver all proposals (**not scanned or regenerated pages**) directly to the issuing agency shown above. **DO NOT FAX OR EMAIL.**

In Compliance With This Request For Proposals, As Published By The Department, And To All The Conditions Imposed Therein And Hereby Incorporated By Reference, The Undersigned Offers And Agrees To Furnish The Services Described In Accordance With The Attached Signed Proposal Or As Mutually Agreed Upon By Subsequent Negotiation.

\_\_\_\_\_  
(Name of Organization)  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
(Street Address)  
  
\_\_\_\_\_  
(Street Address)  
  
\_\_\_\_\_  
(City) (State) ( Zip Code)

Date: \_\_\_\_\_

By: \_\_\_\_\_  
(Signature in Ink)

Name: \_\_\_\_\_  
(Printed or typed)

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Facsimile #: \_\_\_\_\_

E-Mail: \_\_\_\_\_

FEI/FIN #: \_\_\_\_\_

**An optional pre-proposal conference will be held on Tuesday, February 27, 2006 at 10:00 a.m. until noon in Henrico County at the Wythe Building, 2<sup>nd</sup> floor, Koger Executive Center, 1604 Santa Rosa Road, Richmond, Virginia 23229. (Reference: Section VII herein).**

All requests for information should be directed to Marion Baker, Child Protective Services Program Coordinator, at the address above or by telephoning (804) 726-7954,

Note: This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against an offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment.